



Islamabad, 01/06/2023

Agence Française de développement
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75012 PARIS

Agence française de développement
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5. P.O. Box 1068. Islamabad. Pakistan

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Re: TENDER LETTER

Tender: Ex-post evaluation of the Power Transmission Enhancement Investment Program of the National Transmission and Despatch Company (NTDC) in Pakistan

Dear Madam, Dear Sir,

The AFD is contacting you in connection with the tender referred to above.

We would be grateful if you would read the bid presentation requirements set out in this tender letter and in the enclosed dossier, which consists of:

- the Terms of Reference;
- a service agreement;
- statement of integrity template;
- Carbon footprint tool User Guide;

Subject matter of the tender

As part of its ex-post evaluation system, the Agence Française de Développement (AFD) evaluates, after completion, the projects and programs it finances. In this respect, AFD is seeking in relation with National Transmission and Despatch Company (NTDC) to recruit a consultant to conduct the ex-post evaluation of the Power Transmission Enhancement Investment Program.

The AFD invites you to submit a bid for the following services:

Please refer to the attached file for details of the services to be supplied.

Your proposal must comply with the bid presentation requirements described in this tender and must include any additional information you consider to be relevant.

Conditions for sending, and deadline for submitting bids

Your bid must arrive at the following address by **12:00pm** on July 20, 2023



by email (use the standard Microsoft Office versions or equivalent) to bhuttan@afd.fr
If you choose to submit your bid by email, your electronic message must not exceed 6MB. If it exceeds that size, please split your submission into multiple emails.

The bids shall be valid for 90 days from the bid submission deadline.

Presentation of applications and bids

Your bid, which must be drafted in English, must include the following items:

1. Application documents¹

- Information on the company's legal situation
- Appendix 1 - Statement of Integrity
- Appendix 2 - Service Agreement
- Appendix 3 - Financial Proposal

The service provider must present at least 3 references of services in areas with similar security risks, namely an area [orange / red] according to the classification of the French Ministry of Europe and Foreign Affairs.

We hereby invite you to submit the documents listed above.

2. Bid documents

The tenders must follow the structure set out below:

A. Summary of your bid:

- A.1 - Understanding AFD's expectations
- A.2 - Consultants' references and experience (10 pages maximum)
- A.3 - Composition of the team and distribution of responsibilities among its members
- A.4 - CVs of team members (3 pages maximum per team member)

B. Strengths and Added Value of your bid for this work

C. Detailed description of your bid:

- C.1 Detailed description of the content of the proposed steps (diagnosis, analyses, scenarios, action plan, reports, etc.)
- C.2 - Work plan and an estimate of required staff time in working days
- C.3 - Resources deployed
- C.4 - Detailed table of deliverables
- C.5 - Detailed appendix



C.6 - Financial proposal including the total budget (excluding and including tax) as well as detailed prices (fees, subsistence allowance, travel).

D. The Service Provider's recommendations for carrying out the engagement

E. Detailed financial proposal² (based on the financial appendix attached hereto)

F. The draft contract with shaded areas completed

The answers to this tender must be simple, concise and must be in the required format.

Evaluation criteria

Bids that are incomplete, delivered late or that do not meet the criteria imposed by the AFD shall be rejected.

After reviewing the bids, the AFD reserves the right to enter into negotiations with all candidates that submitted the most attractive bids based on the criteria and weighting defined above.

The AFD also reserves the right to award the contract based on the initial bids, without negotiation.

Where applicable, as part of these negotiations, the selected tenderers may be invited as many times as necessary by the contracting authority, under strict conditions of equality, to clarify, supplement or modify their bid without making any material changes to the specifications.

A tenderer that refuses to negotiate shall be deemed to have upheld its most recent bid.

The AFD reserves the right to organise several rounds of negotiations with all selected candidates.

Requests for information

If you require any additional information, please contact us at the address shown at the top of this tender letter.

Any questions on this procurement procedure may also be sent by email to:

bhuttan@afd.fr

Answers to tenderers' questions shall be sent exclusively by e-mail.

Please contact us if you require any further information.

Yours faithfully,

Signature of the person issuing the tender

Mr Philippe Steinmetz

Country Director AFD Pakistan

² All costs incurred by the service provider in preparing its proposal shall be borne by the service provider



Appendix 1 - Statement of Integrity, Eligibility and Social and Environmental Responsibility

This Call for proposal aims to:

Presentation of the candidate:

If the applicant is applying as one member of a consortium: (describe the consortium)

1. We hereby certify that neither we nor any other member of our joint venture or any of our subcontractors are in any of the following situations:
 - 1.1) being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
 - 1.2) having been convicted, within the past five years by decision of a court decision, which has the force of *res judicata* in the country where the project is implemented or of any other offense committed during the procurement or performance of a contract;
 - 1.3) being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
 - 1.4) having committed serious professional misconduct within the past five years during the procurement or performance of a contract;
 - 1.5) not having fulfilled our obligations regarding the payment of social security contributions or taxes in accordance with the legal provisions of either the country where we are established or the Contracting Authority's country;
 - 1.6) having been convicted, within the past five years by a court decision, which has the force of *res judicata*, of one of the acts mentioned in sections 5.1 to 5.4 below or of any other offense committed during the procurement or performance of an AFD-financed contract;
 - 1.7) being subject to an exclusion decision of the World Bank since 30 May 2012, and being listed on the website <http://www.worldbank.org/debarr>³;
 - 1.8) having committed misrepresentation in documentation requested by the Beneficiary as part of the contract procurement procedure.

³ In the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this AFD-financed contract.

2. In the case of a works or goods procurement procedure:
 - i. having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation that are subject of the bid;
 - ii. having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this contract;
3. If we are a government-owned entity, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
4. We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 1 to 4 here above.
5. In the context of procurement and performance of the contract:
 - 5.1) We have not and we will not engage in any dishonest conduct (act or omission) deliberately indented to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit.
 - 5.2) We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit.
 - 5.3) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the person occupies, (ii) any other person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a public officer by the national laws of the Contracting Authority, an undue advantage of any kind, for himself or for another person or entity, for such public officer to act or refrain from acting in his official capacity.
 - 5.4) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any private person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another person or entity for such private person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations.
 - 5.5) We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings.
 - 5.6) Neither we nor any of the members of our joint venture or any of our subcontractors shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France.
 - 5.7) We commit ourselves to comply with and ensure that all of our subcontractors comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties,. Moreover, we shall implement environmental and social risks mitigation measures such as specified in the



environmental and social management plan or, if appropriate, in the environmental and social impact assessment notice provided by the Contracting Authority.

6. We, as well as members of our joint venture and our subcontractors authorise AFD to inspect accounts, records and other documents relating to the procurement and performance of the Contract and to have them audited by auditors appointed by AFD.

Name: _____ In the capacity of _____

Signature: _____

Duly empowered to sign the proposal in the name and on behalf of⁴ _____

⁴ In case of joint venture, insert the name of the joint venture. The person who will sign the proposal on behalf of the members shall attach a power of attorney from all members.